

# GRANTS Data Privacy Policy

## 1. Basic Concept

Japan Science and Technology Agency (hereinafter referred to as “JST”) operates the GRANTS Data Repository (hereinafter referred to as the “Service”), which is a repository web service for the research data generated with public funds. The Service aims to support the dissemination, distribution, and utilization of research data generated with public funds of Japan, both domestically and internationally, thereby contributing to open science, promotion and development of science and technology.

Through the operation of the Service, JST may collect, when necessary, personal information of researchers regarding the registered data, and names, email addresses, access logs, etc. (However, access logs do not include information that can identify individuals) of those who use the Service (providers and users of registered data are hereinafter collectively referred to as the “User”), and may provide information that includes personal data to third parties for viewing, or to other Users.

To this end, JST will comply with the applicable laws and regulations regarding the handling of personal information and personal data, and will establish this Privacy Policy (the “Policy”) and handle personal information appropriately within the scope of the purpose of use based on the Policy.

The definitions of terms in the Policy are based on the “Act on the Protection of Personal Information” (Act No. 57 of May 30, 2003; hereinafter referred to as the “Act”) as well as the “Terms and Conditions for Using GRANTS Data System” and “Terms and Conditions for Viewing GRANTS Data System.”

Before using the Service (or providing data for the Service), the User shall read the Policy in full and agree hereto. If the User does not agree to the Policy, the User may not be able to use some parts of the Service.

## 2. Compliance with Applicable Laws and Regulations

In operating the Service, JST will comply with the Act, [the Personal Information Protection Regulations \(in Japanese\)](#) established by JST, and the Policy, and will handle personal information in a lawful and appropriate manner.

## 3. Scope of information which JST collects and Purpose of Use

In operating the Service, JST will collect and use the personal information of the User and its related information in a lawful and appropriate manner within the scope of the purpose of use specified in the

table below. The personal information will not be used for any other purpose unless the User gives explicit consent or otherwise permitted by applicable laws.

	Information which JST collects	Purpose of Use
1	User name, researcher number, telephone number, email address, organization, position at organization, information on research topic.	<ul style="list-style-type: none"> <li>· Acceptance and review of applications for registration to use the Service, and notification to registered applicants</li> <li>· Setting up User accounts for the Service</li> <li>· Handling procedures for inquiries, disclosure, correction, addition, deletion, and suspension of use of retained personal data</li> <li>· Handling inquiries from the User and responding to the inquiries</li> </ul>
2	User access logs: Including domain names, IP addresses, browser types, access date and time, pages viewed, and other information about the User's device, as well as information collected through the use of cookies.	<ul style="list-style-type: none"> <li>· Maintenance and management of the Service, and statistical analysis of usage</li> <li>· Display of the number of accesses and downloads for each data on the Service (numerical data only)</li> <li>· Monitoring of excessive or unauthorized use</li> <li>· Handling of problems/events when the Service is unavailable</li> <li>· Analysis of viewing conditions and effective information distribution on the web</li> </ul>
3	Name, researcher number, email address, affiliation, and other information about researcher regarding the research data contained in the bibliographic information (metadata) of the research data	<ul style="list-style-type: none"> <li>· Clarification of information about: (i) the researcher in the metadata registered to the Service and (2) the researcher accompanying research data</li> </ul>

		<ul style="list-style-type: none"> <li>· Search for research data and publications using information about the researcher</li> <li>· Provision of information to figshare*, Japan Link Center, and other external information distribution organizations in order to achieve the purpose of the Service</li> </ul>
4	Personal information contained in research data, in cases where the individual in question gives consent to make it publicly available.	<ul style="list-style-type: none"> <li>· Provision of information to figshare*, Japan Link Center, and other external information distribution organizations in order to achieve the purpose of the Service</li> </ul>

\* figshare is a web-based repository, supported by Digital Science, and operated by figshare LLP in the UK, which the Service uses as its platform. The procedures necessary for protecting personal information in the repository are carried out in accordance with the UK General Data Protection Regulation (UK GDPR), where the same level of measures required for the business operator handling personal information based on the Act are taken in handling of personal data. For more information, please refer to [the figshare's privacy notice](#).

#### 4. Provision of Personal Data to Third Parties

- (1) The User shall acknowledge and agree in advance that even if its personal data is included in research data, researcher data, or research topic data, JST may make such data available for viewing on the website or provide such data to third parties to the extent necessary for the operation of the Service.
- (2) JST may provide the affiliated organization, name, email address, and other information about researchers regarding the research data contained in the metadata of the research data to figshare, Japan Link Center, and other external information distribution organizations (collectively referred to as the “External Partners”) for the purpose of achieving the objectives of the Service, to which the User shall agree in advance. For handling of personal information (including laws and regulations concerning personal information that apply in the location) by the External Partners to which the personal information is provided, the privacy policy established by the External Partners will apply.
- (3) The information provided to third parties through the Web API service ancillary to the Service may include the User’s personal data, to which the User shall agree in advance.

- (4) JST will not provide the User's personal data to third parties through the operation of the Service, except as described in 4 (1), (2) and (3), or in the following cases:
- (i) When the consent of the User in question has been obtained in advance;
  - (ii) When the provision of the personal data is required in accordance with the laws and regulations;
  - (iii) When necessary for the protection of human life, health or property, and difficult to obtain the consent of the User in question;
  - (iv) When particularly necessary for the improvement of public health or the promotion of the sound growth of children, and difficult to obtain the consent of the User in question; or
  - (v) When necessary to cooperate with a national agency, local public body or person entrusted by them in the execution of affairs/matters prescribed by laws, and obtaining the consent of the User in question is likely to hinder the execution of the affairs/matters.

## **5. Collection of Access Log and Use of Access Analysis Tools**

### (1) Collection of Access Log

The Service records information about the User in the form of access logs. Access logs include information such as the User's domain name and IP address, the type of browser used, the date and time of access, and the pages viewed, but do not include any information that could identify individuals. Access logs are used for the maintenance and management of the Grants Data Repository and for statistical analysis of usage, and not used for any other purpose.

### (2) Use of Cookies

The Service may use cookies for the analysis of viewing conditions and the effective distribution of information on the web. Cookies are used solely to identify computers, and do not contain any information that could identify individuals.

The User can choose to reject the use of cookies, but the method for doing so will differ depending on the browser of the User. For specific instructions on how to set cookies, please check the "Help" menu of the browser of the User. Please note that if the User choose to reject all cookies, the User may be subject to some restrictions to use the services on the Internet.

### (3) Use of Google Analytics

The service uses Google Analytics to track service activities.

Google Analytics collects access analysis data for the service, but the information obtained does not identify an individual and relate the access information to the visitor's personal information. The analysis results are only used to improve the quality of this service .

The data collected using Google Analytics is governed by Google's privacy policy. For more information, please review the Google Analytics Terms of Service and Privacy Policy.

•Google Analytics Terms of Service: <https://marketingplatform.google.com/about/analytics/terms/us/>

•Google Privacy Policy: <https://policies.google.com/privacy?hl=en>

If you opt to stop Google Analytics from analyzing it, you can disable it by downloading and installing the "Google Analytics Opt-out Add-on" provided by Google in your browser.

•Google Analytics Opt-out Add-on: <https://tools.google.com/dlpage/gaoptout?hl=en>

## **6. Matters concerning Safety Management Measures**

JST has established [the Personal Information Protection Regulations \(in Japanese\)](#), and in operating the Service, JST will take the following necessary and appropriate safety management measures for the management of the User's personal data, personal information that JST plans to handle as personal data, and the User's access logs:

- (i) In addition to implementing educational activities for all officers and employees, JST will appoint a person in charge for each department that handles personal information and make efforts to appropriately manage personal information;
- (ii) JST will make efforts to maintain the security of its website and other systems in order to prevent unauthorized access to, leakage, loss, or damage of personal information; and
- (iii) JST will execute outsourcing contracts with its contractors that include confidentiality clauses, and will make efforts to ensure that personal information is handled and protected appropriately, and prevent leakage, re-provision or disclosure to third parties, and use outside the scope of the purposes of use described in 3. above.

## **7. Requests for Disclosure**

When JST receives a request from a User to disclose, correct, add to, delete, stop using, or stop providing to third parties their retained personal data, JST will promptly respond to the request after confirming the identity of the User making the request through the prescribed procedures. However, JST may not disclose the data in the following cases:

- (i) When there is a risk that the disclosure may harm the life, body, property, or other rights or interests of the User making the request or a third party;
- (ii) When there is a risk that the disclosure may cause significant disruption to the proper implementation of JST's business; or
- (iii) When the disclosure would be in violation of the laws and regulations.

If the User has any questions about the Policy or wish to exercise its rights, please refer to the following page and contact the person specified below in accordance with 8.

Guide to Using the Disclosure Request System based on the Act (in Japanese):

<https://www.jst.go.jp/kojin/riyou.html>

## **8. Contact Information**

For inquiries regarding the handling of personal data in the Service, please contact the following person in charge:

Japan Science and Technology Agency (JST) - Tokyo Headquarters -  
Department of Information Services, responsible for “GRANTS Data”  
Email: [grantsdata-contact@jst.go.jp](mailto:grantsdata-contact@jst.go.jp)  
Science Plaza, 5-3 Yonbancho, Chiyoda-ku, Tokyo 102-8666

## **9. Information about the Business Operator Handling Personal Information**

The name, address, and name of the representative of JST are specified on the following website.

[Japan Science and Technology Agency](#)

## **10. Changes to the Policy**

JST may review the content of the Policy and make changes as necessary. In this case, JST will notify the User in advance on the Service. The revised Policy will be applied from the date, separately specified by JST.

Enacted on June 30, 2025

Revised on June 18, 2026

[Japan Science and Technology Agency](#)